Ashdown
Primary School
www.ashdown.e-sussex.sch.uk
Tel: 01892 655846

Friday 19th September 2025

Year 2- Cover for Foxes in the week beginning 22nd September

Dear Families,

I'm writing to let you know that, due to unforeseen circumstances, Mrs Aucock will be accompanying the Year 5 children on their PGL residential next week. As we needed to find someone at short notice, and as she already knows the group well, it was decided that she is best placed to support them on the trip.

As a result, Foxes will need cover for the week. Please be assured that we understand that this is far from ideal, especially so early in the year and apologise for any disruption this may cause.

To ensure that the children will be well supported throughout her absence we have arranged for Mrs Jarman to cover the class in the mornings, and Mrs Guild to cover the afternoons. Both are experienced members of staff who are well known to the children. We have already spoken to the class about the change, to ensure that they had a chance to ask questions and we were pleased to see how positively they responded.

Thank you for your understanding and continued support.

Yours sincerely,

Mrs Stephen
Head of Infant school